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## ENDURANCE TECHNOLOGIES LIMITED

CIN: L34102MH1999PLC123296

Regd. Office: E-92, MIDC Industrial Area, Waluj, Aurangabad - 431 136, Maharashtra Website: www.endurancegroup.com E-mail: investors@endurance.co.in

## NOTICE OF TWENTY FIRST ANNUAL GENERAL MEETING AND E-VOTING INFORMATION

- 1. NOTICE is hereby given that the Twenty First Annual General Meeting (AGM) of the Members of the Company will be held on Wednesday, 23" September, 2020 at 2.00 p.m. (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") in compliance with applicable provisions of the Companies Act, 2013 ("Act") and the Rules made thereunder and the Securities and Exchange Board of India ("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), read with General Circular No. 14/2020 dated 8" April, 2020, General Circular No. 17/2020 dated 13" April, 2020 and General Circular No. 20/2020 dated 5" May, 2020, and other applicable circulars issued by the Ministry of Corporate Affairs ("MCA") and SEBI (collectively referred to as "relevant circulars"), to transact the business set out in the Notice of AGM.
- The venue of the meeting shall be deemed to be the Registered Office of the Company i.e. E-92, MIDC Industrial Area, Waluj, Aurangabad - 431 136, Maharashtra. Members will be able to attend the AGM through VC/ OAVM. The Members participating through VC/OAVM facility shall be reckoned for the purpose of quorum under Section 103 of the Act.
- In accordance with the relevant circulars, the Notice of AGM along with the Annual Report for the financial year 2019-20 have been sent in electronic mode to all the Members whose email addresses are registered with the Company/ Depository Participant(s).
- 4. Members holding shares in physical mode and those who have not registered/updated their email addresses with the Company, are requested to log in to the website of our Registrar and Transfer Agent, Link Intime India Private Limited ("RTA") at <u>www.linkintime.co.in</u> under Investor Services > Email Registration, fill in the details, upload the required documents and submit.
- 5. Pursuant to Section 108 of the Act, Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the Listing Regulations, Members holding shares in physical and/or dematerialised form, as on the cut-off date i.e. Tuesday, 15° September, 2020 ("Cut-off date"), may cast their vote(s) electronically on the businesses as set out in the Notice of AGM through e-voting platform of RTA at <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a>. Detailed procedure and instructions for e-voting are contained in the Notice of AGM.
- 6. A person who is a Member as on the Cut-off date shall only be entitled to avail the facility of remote e-voting or e-voting at the AGM. A person who is not a Member as on the Cut-off date should treat this Notice for information purposes only.
- In this regard, Members are hereby further notified that:
- a. The Company has sent the Notice of AGM and the Annual Report for the financial year 2019-20 through electronic mode to all its Members by the date hereof.
- b. Cut-off date for the purpose of e-voting shall be Tuesday, 15<sup>th</sup> September, 2020.
- c. Remote e-voting through electronic means shall commence on Saturday, 19<sup>n</sup> September, 2020 at 9.00 a.m. and end on Tuesday, 22<sup>nd</sup> September, 2020 at 5.00 p.m. Remote e-voting shall not be allowed beyond 5.00 p.m. of 22<sup>nd</sup> September, 2020, as the e-voting module shall be disabled by RTA for voting thereafter.
- d. Persons who have acquired shares and become Members of the Company after the dispatch of Notice convening the AGM and up to the Cut-off date, should follow the instructions mentioned in "Note No. 16 (I) Instructions for Remote E-Voting" as contained in the Notice of AGM.
- e. The facility for casting vote(s) through e-voting will be made available at the AGM and Members attending the AGM who have not cast their vote by means of remote e-voting may cast their vote during the AGM through InstaMeet e-Voting facility available at the time of the AGM. Please refer instructions mentioned in "Note No. 16 (II) Instructions for Members to vote during the AGM through InstaMeet" as contained in the Notice of AGM.
- f. Members may participate in the AGM even after exercising their right to vote through remote e-voting, but shall not be allowed to cast their vote again at the AGM.
- g. In case of any grievance in connection with the facility for remote e-voting. Members may refer the Frequently Asked Questions ("FAQs") and Instavote e-voting manual available at <u>https://instavote.linkintime.co.in</u> under 'help' section or may contact:
  - Mr. Rajiv Ranjan, Assistant Vice President e-Voting, Link Intime India Private Limited, C-101, 247 Park, L B S Marg, Vikhroli West, Mumbai - 400 083, Maharashtra, Contact +91 (22) 49186175, E-mail: enotices@linkintime.co.in; or
  - iii. Mr. Sunil Lalai, Company Secretary and Executive Vice President Legal, Endurance Technologies Limited, E-92, MIDC Industrial Area, Waluj, Aurangabad - 431 136, Maharashtra, Contact +91 (240) 2569737, E-mail: <u>investors@endurance.co.in</u>.
- h. Members who require technical assistance before / during the AGM to access, participate and/or cast their vote(s) in the AGM may send an email to <u>instameet@linkintime.co.in</u> or call on +91 (22) 49186175.
- i. The Notice of AGM and Annual Report for the financial year 2019-20 are available on the website of the Company at <u>www.endurancegroup.com</u>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <u>www.bseindia.com</u> and <u>www.nseindia.com</u>, respectively, and on the website of RTA at <u>https://instavote.linkintime.co.in</u>.

	For Endurance Technologies Limited
Place: Pune	Sunil Lalai
Date: 28" August, 2020	Company Secretary and Executive Vice President - Legal







